



**ESTUARY TRANSIT DISTRICT  
MIDDLETOWN TRANSIT DISTRICT  
SPECIAL JOINT MOA COMMITTEE MEETING**

**Zoom Conference Call  
June 21, 2021 at 11:00 AM**

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**AGENDA**

- I. Call to Order--S. Tyler, Chair, ETD
- II. Roll Call – S. Tyler
- III. MOA Discussion
- IV. Executive Session
- V. Discussion Topics
  - 1. Discussion of Board Policies
    - A) ETD Policy Regarding Major Service Changes
  - 2. Discussion of Shared Staff
- VI. Old Business
- VII. New Business
- VIII. Discussion of Next Steps
- IX. Next Meeting – June 28, 2021 @ 11:00 AM via Zoom
- X. Adjournment

Join Zoom Meeting

<https://us02web.zoom.us/j/88235115669?pwd=VHVVoQ0x5N2h2c2xCQ0xiaUpjQVhFUT09>

Meeting ID: 882 3511 5669

Passcode: 905273

Language Assistance is available. If you need assistance, please call Lisa at 860-510-0429 ext. 104 at least 48 hours prior to the meeting.

## **ETD POLICY REGARDING MAJOR SERVICE CHANGES**

ETD is committed to fully comply with Title VI of the Civil Rights Act and implementing guidelines and requirements issued by the Federal Transit Administration. In compliance with FTA Circular 4702.1B, ETD has adopted a Title VI Program which, among other provisions, addresses the requirement to analyze disparate impacts on minority communities and disproportionate burdens on low-income communities resulting from “major service changes,” and to analyze options to mitigate such impacts.

The ETD Board of Directors has adopted the following definition of “major services changes” for the purpose of Title VI compliance:

1. Discontinuation of existing fixed-route service to any part of the ETD service area, including elimination of an existing route or route segment and/or replacement of fixed-route service with demand-response service.
2. Replacement of public demand-response service in an area with a fixed-route.
3. Discontinuing service on weekend days and/or holidays, even if such discontinuation does not exceed the 10% threshold in Item #7 below.
4. Implementation of a new route.
5. Systemwide service reduction or increase involving 10% or more of total route miles or service hours.
6. Reducing the span of service on any route (i.e., eliminating first and/or last trips).
7. Reducing the revenue miles and/or hours of service on any route by 10% or more.